

	XBRL Excel Utility			
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1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of Corporate Governance Report

XBRL filling consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com) .

2. Before you begin

- 1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
- 2. The system should have a file compression software to unzip excel utility file.
- 3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
- 4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
- 5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro Manual attached with zip file.

	3. Index						
1	Details of general information about company	<u>General Info</u>					
2	Composition of BOD	Annexure I - Composition of BOD					
3	Composition of Committee	<u>Annexure I - Composition of Committee</u>					
4	Meeting of BOD	Annexure I - Meeting of BOD					
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8	Website	Annexure II - Website					
9	Annual Affirmation	Annexure II - Annual Affirmation					
10	Annual Affirmation Continue	Annexure II -Annual Affirmation Continue					
11	Annexure III	Annexure III					
12	Signatory Details	Signatory Details					

4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on Genenral information sheet.

5. Steps for Filing Corporate Governance Report

- I. Fill up the data: Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)
 - Use paste special command to paste data from other sheet.
- **II. Validating Sheets:** Click on the "Validate" button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.
- **III. Validate All Sheets:** Click on the "**Home**" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

- IV. Generate XML: Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML'' to generate XBRL/XML file.
 - Save the XBRL/XML file in your desired folder in local system.
- V. Generate Report: Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.
 - Save the HTML Report file in your desired folder in local system.
 - To view HTML Report open "Chrome Web Browser" .
 - To print report in PDF Format, Click on print button and save as PDF.
- VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility

- 1. Cells with red fonts indicate mandatory fields.
- 2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
- 3. You are not allowed to enter data in the Grey Cells.
- 4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
- 5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
- 6. Select data from "Dropdown list" wherever applicable.
- 7. Adding Notes: Click on "Add Notes" button to add notes

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Import XML

General information about company						
Scrip code	532869					
NSE Symbol	TARMAT					
MSEI Symbol	NOTLISTED					
ISIN	INE924H01018					
Name of the entity	TARMAT LIMITED					
Date of start of financial year	01-04-2021					
Date of end of financial year	31-03-2022					
Reporting Quarter	HalfYearly					
Date of Report	30-09-2021					
Risk management committee	Not Applicable					
Market Capitalisation as per immediate previous Financial Year	Top 2000 listed entities					

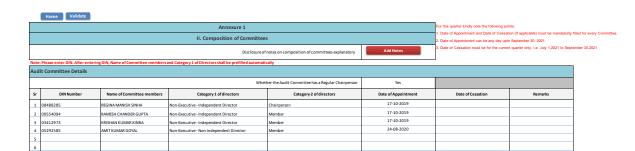
Enter the quarter ended date only

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		Home validate																		
	Annexure I																			
	Annexure I to be submitted by listed entity on quarterly basis																			
	I. Composition of Board of Directors																			
	Disclosure of notes on composition of board of directors explanatory Add Notes																			
	Whether the listed entity has a Regular Chairperson Yes																			
	Whether Chairperson is related to MD or CEO No No																			
Sr	Title (Mr / Ms)	Name of the Director	PAN	DIN	Category 1 of directors	Category 2 of directors	Category 3 of directors	Date of Birth	Whether special resolution passed? [Refer Reg. 17(1A) of Listing Regulations]	Date of passing special resolution	Initial Date of appointment	Date of Re- appointment	Date of cessation	Tenure of director (in months)	No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations	Committee(s) including this	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)	Notes for not providing PAN	Notes for not providing DIN
	Add	Delete		•	•															
1	Mrs	REGINA MANISH SINHA	AZLPS1725L	08488285		Chairperson	Shareholder Director	20-12-1973	No		02-05-2019	30-09-2019		60	1	1	2	1		
2	Mr	RAMESH CHANDER GUPTA	AAGPG5115Q	00554094	Non-Executive - Independent Director	Not Applicable	Shareholder Director	01-01-1945	Yes	30-09-2019	31-07-2006	30-09-2019		60	1	1	2	0		
3	Mr	AMIT ATMARAM SHAH	AAEPS6697K	08467309		Not Applicable		29-01-1974	NA		30-05-2019	06-11-2020			1	0	0	0		
4	Mr	KRISHAN KUMAR KINRA	AGZPK3923B	03412973		Not Applicable	Shareholder Director	28-10-1956	NA		17-10-2019	06-11-2020		60	1	1	2	1		
5	Mr	AMIT KUMAR GOYAL	AIGPG9171N	05292585		Not Applicable		28-11-1979	No		24-08-2020	06-11-2020			1	0	1	0		
6	Mr	JAYESHBHAI MANJIBHAI PATEL	ABEPP7717J	08897467	Non-Executive - Non Independent Director	Not Applicable		10-09-1973	No		24-08-2020	06-11-2020	, and the second		1	0	0	0		

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Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically Nomination and remuneration committee

14011	onimation and renuneration committee							
			Whether the Nomination and r	Yes				
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks	
1	08488285	REGINA MANISH SINHA	Non-Executive - Independent Director	Member	17-10-2019			
2	00554094	RAMESH CHANDER GUPTA	Non-Executive - Independent Director	Member	17-10-2019			
3	03412973	KRISHAN KUMAR KINRA	Non-Executive - Independent Director	Chairperson	17-10-2019			
4	05292585	AMIT KUMAR GOYAL	Non-Executive - Non Independent Director	Member	24-08-2020			
5	08897467	JAYESHBHAI MANJIBHAI PATEL	Non-Executive - Non Independent Director	Member	24-08-2020			
6								
7								
8								
9								
10								

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

	tokenoners relationship committee									
			Whether the Stakeholders	Yes						
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks			
1	08488285	REGINA MANISH SINHA	Non-Executive - Independent Director	Member	17-10-2019					
2	00554094	RAMESH CHANDER GUPTA	Non-Executive - Independent Director	Member	17-10-2019					
3	03412973	KRISHAN KUMAR KINRA	Non-Executive - Independent Director	Chairperson	17-10-2019					
4	05292585	AMIT KUMAR GOYAL	Non-Executive - Non Independent Director	Member	24-08-2020					
5	08897467	JAYESHBHAI MANJIBHAI PATEL	Non-Executive - Non Independent Director	Member	24-08-2020					
6										
7										
8										
9										
10										

Risk	tisk Management Committee						
Sr	DIN Number	N Number Name of Committee members Category 1 of directors Category 2 of directors Date of Appointment				Date of Cessation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Note: Please enter DIN. After entering DIN, Name of Committee members and Category 1 of Directors shall be prefilled automatically

Corp	prporate Social Responsibility Committee						
Sr	DIN Number	Name of Committee members	Category 1 of directors	Category 2 of directors	Date of Appointment	Date of Cessation	Remarks
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

Othe	Other Committee								
Sr	DIN Number	Name of Committee members	Name of other committee	Category 1 of directors	Category 2 of directors	Remarks			
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									



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			Annexure 1			
III.	. Meeting of Board of Directors					
	Disclosure of notes on meeting of board of directors explanatory Add Notes					
Sr	Sr Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order) Maximum gap between any two consecutive (in number of Quorum met providing Date Notes for not providing Date Notes for not providing Date (Yes/No) Number of Directors present* (other than Independent Directors attending the meeting*					
	Add Delete					
1	29-06-2021			Yes	3	2
2	14-08-2021	45		Yes	3	2
3	21-08-2021	6		Yes	3	2
Pr	ev					Next

^{*} to be filled in only for the current quarter meetings

Home	Validate

	Annexure 1							
				IV. Meeting of Con	nmittees			
				Disclosu	re of notes on meetir	ng of committees explanatory	Add Notes	
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Name of other committee	Reson for not providing date	Whether requirement of Quorum met (Yes/No)	Number of Directors present* (other than Independent Director)	No. of Independent Directors attending the meeting*
	Add Delete							
1	Audit Committee	29-06-2021				Yes	1	3
2	Audit Committee	14-08-2021	45			Yes	1	2
3	Stakeholders Relationship Committee	29-06-2021				Yes	2	2
4	Stakeholders Relationship Committee	14-08-2021	45			Yes	2	2

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^{*} to be filled in only for the current quarter meetings

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	Annexure 1				
V.	V. Related Party Transactions				
Sr	Sr Subject Compliance status (Yes/No/NA) If status is "No" details of non-compliance may be given here.				
1	Whether prior approval of audit committee obtained	Yes			
2	Whether shareholder approval obtained for material RPT	NA			
3 Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee Yes					
	Disclosure of notes on relate	ed party transactions	Add Notes		
	Disclosure of notes of material transaction	on with related party	Add Notes		

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	Annexure 1					
VI	VI. Affirmations					
Sr	Subject	Compliance status (Yes/No)				
1	The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015	Yes				
2	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015 a. Audit Committee	Yes				
3	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. b. Nomination & remuneration committee	Yes				
4	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. c. Stakeholders relationship committee	Yes				
5	The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015. d. Risk management committee (applicable to the top 500 listed entities)	NA				
6	The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes				
7	The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.	Yes				
8	This report and/or the report submitted in the previous quarter has been placed before Board of Directors.	Yes				
9	Any comments/observations/advice of Board of Directors may be mentioned here:	Add Notes				

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	Annexure 1		
Sr	Subject	Compliance status	
1	Name of signatory	S. Chakraborty	
2	Designation	Company Secretary and Compliance Officer	

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	Annexure III					
III. A	III. Affirmations					
Sr	Particulars	Regulation Number	Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.		
1	Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes			
2	Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes			
3	Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	Yes			
4	Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting	20(3)	Yes			
5	Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes			
	Any other information to be p	Add Notes				

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Annexure III		
1	Name of signatory	S.Chakraborty
2	Designation	Company Secretary and Compliance Officer

Additional Half yearly Disclosure					
Applicability of disclosure	Applicable				
Reason for Non Applicability	Add Notes				
I. Disclosure of Loans/ guarantees/comfort letters /secu	rities etc.refer note below				
(A)Any loan or any other form of debt advanced by the listed					
Entity	Aggregate amount advanced during six months	Balance outstanding at the end of six months			
Promoter or any other entity controlled by them	0.00	0.00			
Promoter Group or any other entity controlled by them	0.00	0.00			
Directors (including relatives) or any other entity controlled					
by them	0.00	0.00			
, , ,		0.00			
(B) Any guarantee / comfort letter (by whatever name called) provided by the listed entity directly or indirectly, in co	nnection with any loan(s) or any other form of debt availe	· · · · · · · · · · · · · · · · · · ·		
Entity	Type (guarantee, comfort letter etc.)	Aggregate amount of issuance during six months	Balance outstanding at the end of six months(taking into account any invocation)		
Promoter or any other entity controlled by them	0	0.00	0.00		
Promoter Group or any other entity controlled by them	0	0.00	0.00		
Directors (including relatives) or any other entity controlled by them	0	0.00	0.00		
KMPs or any other entity controlled by them		0.00	0.00		
(C) Any security provided by the listed entity directly or indi					
Entity	Type of security (cash, shares etc.)	Aggregate value of security provided during six months	Balance outstanding at the end of six months		
Promoter or any other entity controlled by them	0	0.00	0.00		
Promoter Group or any other entity controlled by them	0	0.00	0.00		
Directors (including relatives) or any other entity controlled by them	0	0.00	0.00		
KMPs or any other entity controlled by them		0.00	0.00		
(D) Additional Information			Add Notes		
II. Affirmations					
Affirmat	tions	Compliance Status	Company Remarks		
All loans (or other form of debt), guarantees, comfort letters (by whatever name called) or securities in conne any loan(s) (or other form of debt) given directly or indirectly by the listed entity to promoter(s), promoter g		Yes	Add Notes		
	S. Chakraborty				
Designation	CFO				
Place	MUMBAI				
Date	07-10-2021				

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Signatory Details		
Name of signatory	S. Chakraborty	
Designation of person	Company Secretary and Compliance Officer	
Place	Mumbai	
Date	07-10-2021	

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